

GOVERNMENT OF ORISSA



HOUSING AND URBAN DEVELOPMENT DEPARTMENT

BID DOCUMENT

UNDER

BARIPADA MUNICIPALITY

OFFICE OF THE BARIPADA MUNICIPAL COUNCIL,

BARIPADA

Tender Reference No : BPDM - 02 of 2016 / 2017

Tender I.D No : 2016_ORULB_30660

**OFFICE OF THE
BARIPADA MUNICIPAL COUNCIL, BARIPADA**

Phone:-06792-252703, Fax:-06792-252703, Email:-Baripadam.hud@ori.nic.in

No: 2055 Date: 28 -4-2016

'e' Procurement Notice

Bid Documents consisting of Work, Estimated Cost, Cost of Tender Paper, EMD, time of completion, Class of contractors and the set of terms and conditions of contract and other necessary documents can be seen in Govt. website i.e. www.tendersorissa.gov.in

1. Tender Reference No : **BPDM - 02 of 2016 / 2017**
2. Tender I.D No : **2016_ORULB_30660**
3. No. of works : 14 Nos. (Civil works)
4. Estimated Cost : From Rs. 99000.00 to Rs.999500.00
5. Period of Completion : 45 days to 120 days
6. Date & Time of Bidding : **from 30 -4 -16 at 10.00 A.M to 13-5-16 up to 5 P.M.**
7. Last date & time for receipt Of bids in the portal : **Dt. 13-5-16 up to 5 P.M.**
8. Bids received online shall be opened on : **Dt. 18 -5-16 at 11.30 A.M.**
9. Name and address of the Officer inviting Bid : Executive Officer, Baripada Municipality
10. Detail Tender Call Notice (DTCN) may also be seen from the Baripada Municipality Website i.e. **www.baripadamunicipality.in**

Further details can be seen from the procurement portal i.e. www.tendersorissa.gov.in

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Executive Officer,
Baripada Municipality.

Memo No. 2056 (8) Dt.28.04.2016

Copy forwarded to the Collector, District Magistrate, Mayurbhanj, Sub Collector, Baripada, Tahasildar, Baripada, P.A ITDA, Baripada, Executive Engineer, Road and Building, Division, Baripada, Executive Engineer, P.H. Division, Baripada, Executive Engineer, Rural Works Division, Baripada, P.D. DRDA the Office Notice Board for information with a request to display the Tender Notice in their respective Notice boards for wide publication.

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Executive Officer,
Baripada Municipality.

Memo No. 2057 (2) Dt.28.04.2016

Copy to the Advertising Manager, the **Sarbasadharana**, & the **Suryaprava**, Odia newspaper daily for information. They are requested to kindly publish the same for one day in minimum size and space as per Govt. rate on or before dt.30.4.2016 and submit bill in duplicate along with **order copy (Xerox)** for payment.

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Executive Officer,
Baripada Municipality.

DETAILED TENDER CALLNOTICE

INVITATION OF TENDERS:

1. The Executive Officer, Baripada Municipality on behalf of Municipal Council invites percentage rate bids in single cover system for the construction of work detailed in the table below from eligible class contractors registered with the State Government and Municipal Registered Contractors of this Municipality for execution of the civil work. The proof of registration from the appropriate authority shall be enclosed along with the Bid.

Sl. No.	Name of the work	Eligible Class of Contractor	Tendered Cost. (In Rs.)	Cost of T.P. + 5%VAT (In Rs.)	E.M.D. 01% (In Rs.)	Period of completion
1	2	3	4	5	6	7
1	Repair, Improvement and Installation of Children Playing equipment at Bijupattnaik Children Park	State Govt. Contractor D & C Class	800000.00	4000 +200	8000.00	90 days
2	Construction of Pathway, decorative tiles with development of greenery and other works of park at Jublee Park	-do-	800000.00	4000 +200	8000.00	90 days
3	Construction of Parking place in Municipal different areas (At Jublee Park)	-do-	999500.00	4000 +200	10000.00	90 days
4	Construction of Parking place in Municipal different areas (At Kacheri Day market in front of Yamma Show Room))	-do-	640600.00	4000 +200	6500.00	90 days
5	Construction of Parking place in Municipal different areas (In front of main Post Office)	-do-	112400.00	600 + 30	1200.00	45 days
6	Construction of Parking place in Municipal different areas (At Opposite side of Dibya Palace near Chapal Pokhari Adi)	-do-	630000.00	4000 +200	6300.00	90 days
7	Construction of Parking place in Municipal different areas (Near Graham Stanes Memorial Hospital)	-do-	117500.00	600 + 30	1200.00	45 days
8	Construction of boundary, installation of play equipment colouring the boundary and Electrification with Lighting arrangement inside the Children park in Ward No.5 (Construction of boundary wall and colouring the boundary)	-do-	300000.00	2000 +100	3000.00	90 days
9	Construction of Vending Zone in Municipal different areas at Kacheri Bazar (Near High Mast Electric pole)	-do-	761000.00	4000+ 200	7700.00	90 days
10	Construction of Vending Zone in Municipal different areas at Kacheri Bazar (Near Fish market)	-do-	678000.00	4000 + 200	6800.00	90 days
11	Construction of Vending Zone in Municipal different areas at Kacheri Bazar (Near Anganwadi Kendra at Kacheri Bazar)	-do-	761000.00	4000 + 200	8000.00	90days
12	Construction of shop room over Block – B Kacheri market (Ground floor)	-do-	300573.00	2000 + 100	3100.00	90days
13	Construction of shop room over Block – B Kacheri market (1st floor)	-do-	863644.00	4000 + 200	8700.00	120 days
14	Repair & Maintenance of Bijupattnaik Children Park Canteen	-do-	99000.00	400 +20	1000.00	45 days

2. Bid documents consisting of works, estimated cost, cost of Tender Paper, E.M.D., time of completion, class of contractor, the schedule of quantities and the set of terms and condition of contract and other necessary documents can be seen in the website www.tendersorissa.gov.in
3. Bids must be accompanied by Earnest money deposit in shape of NSC/Demand draft /KVP/F.D. from any Nationalized Bank Bid security of the amount specified for the work in the table Col.6 above, pledged in favour of Executive Officer, Baripada Municipality.
4. The Bid documents will be available in the website www.tendersorissa.gov.in **from dt. 30-4-2016 at 10.00 A.M. to 13.5.2016 up to 5p.m. for online bidding.**
5. The Bidder must possess compatible Digital Signature Certificate (DSC) of Class II or Class III
6. Bids shall be received only "on line" **on or before 5 P.M. on dt.13 - 5 -2016**
7. Bids received on line shall be **opened at 11.30 A.M. on Dt 18- 5-2016** in the Office of the undersigned in the Presence of the bidders who wish to attend. Bidders who participated in the bid can witness the opening of bids after logging on to the site through their DSC. If the Office happens to be closed on the last date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
8. After the date and time of receipt of bid is over, the original Bid security and demand draft towards cost of Bid Documents shall be submitted in the Office of the undersigned on or before date and time of opening of Bid as Specified at Para 5 & 6 above, during Office hours on working days failing which the bid will be summarily rejected.
9. The cost of bid documents in demand draft issued from any Nationalized Bank may be prepared in the name of the Executive Officer, Baripada Municipality mentioned under Col. 5 above payable at headquarter of Baripada separately i.e. towards paper cost & Vat of each Bid respectively.(Non-refundable)
10. Other details can be seen in the Bidding documents
11. The Authority reserves the right to cancel any or all the Bids without assigning any reason thereof.

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Executive Officer,
Baripada Municipality

INSTRUCTION TO BIDDER

Detail of documents to be furnished.

1. Scanned copies of the following documents to be up-loaded in PDF format in the Website i.e. www.tendersorissa.gov.in
 - a. Demand Draft towards tender cost and Vat cost
 - b. Duly pledged EMD
 - c. Valid VAT clearance certificate
 - d. PAN Card
 - e. Valid Registration Certificate (Both State Govt. & Municipal Registered Contractor)
 - f. Affidavit regarding correctness of information/certificate
 - g. Affidavit regarding no relation certificate with engineering person
 - h. Valid Labour License
- i. In any occasion if the tenderer quotes less rate against the tendered rate, then he/she will have to furnish the differential amount (tendered rate (-) less rate quoted) by way of Demand Draft along with other papers at the time of dropping the tender.
- j. In case of S.C./S.T. contractors preference to his tender will be allowed if he has not done at least three works in a year. But he has to submit his tenders with an affidavit from an Executive Magistrate that he has not executed works more than three in a financial year neither in the Municipality nor in other Department.
2. Uploaded documents of valid successful bidders will be verified with the original before signing the agreement.
3. DTCN is not to be uploaded by the bidder. The bidder has to only agree/disagree on the conditions in the DTCN. The bidders who disagree on the conditions of DTCN cannot participate in the bidder.
4. The bidders have to produce the original DD towards cost of tender paper, Vat and EMD in approved form before the Tender Opening Authority i.e. Executive Officer, Baripada Municipality on or before the date and time of opening, failing

which the bidder will be disqualified.

Eligibility Criteria:-

1. The eligibility criteria for participation in this tender are given below. The tenderers should go through these eligibility criteria before purchasing the tender documents. Tenderer(s) not fulfilling the eligibility criteria and submit the tender, can do so at their own risk, as the tender will summarily be rejected.
 - a. Tenders not accompanied with the earnest money deposit in the approved forms of security duly pledged in favour of the concerned Authorities as specified in tender call notice shall not be considered at all.
 - b. The intending tenderer(s) should have the valid Registration Certificate as on date of the required class as mentioned in Col-3 of the table in DTCN.
 - c. The intending tenderer(s) should have up to date valid ITCC, (PAN) VAT Clearance, Labour License.
 - d. D.D. for differential amount of the tendered rate(-)quoted rate.
 - e. Affidavit from an Executive Magistrate showing that if he has not executed three nos. of works in a financial year with preference availed by S.C. /S.T. contractors to be submitted.
 - f. Affidavit regarding correctness of information/certificate
 - g. Affidavit regarding no relation certificate with engineering person
 - h. Valid Registration Certificate (Both State Govt. & Municipal Registered Contractor)
 - i. Demand Draft towards tender cost and Vat cost
2. Filled up sealed tenders in complete shape will be received as per DTCN through online.
3. Tender containing extraneous conditions not covered by the conditions here-in-before and herein-after provided and quoting rates of units different from those prescribed in the tender Schedules will be liable for rejection. No Tenderer will be permitted to furnish tender in their own Manuscript form.

GENERAL CONDITION OF CONTRACT

1. The written agreement in Municipal Form No. Will to be entered into between the successful tenderer here-in-after called the contractor and the Baripada Municipal Council shall be the foundation of the rights of both the parties and the contract shall be deemed to be incomplete until the agreement has been first signed by the contractor and then by the proper officer authorized to enter into the contract on behalf of the State Govt.
2. Additional performance security shall be deposited by the bidder, when the bid amount is Seriously unbalanced i.e. less than the estimated cost, In such an event, he/she will have to furnish the differential amount (tendered rate (-) less rate quoted) by way of Demand Draft along with other papers at the time of dropping the tender.
3. All the rates and prices in the tender shall cover all taxes viz Central or State Sales Tax, VAT Octroi, any other local taxes, ferry, tollages charges and royalties and any other charges.
4. The work is to be completed in all respects within the period mentioned in column 7 of D TCN in days from the date of written order shall be treated as date of commencement to the work.
5. After opening the tenders if a tenderer withdraws him/her self from the competition during the Validity of tender. The EMD received along with the tender shall be forfeited and credited to the Municipal Fund.
6. The Earnest Money Deposit of the unsuccessful tenderers who are not awarded with the work will be Refunded on application after the tender is finalized
7. Request for transfer/adjustment of earnest money deposit from other works will not be entertained.
8. Any request from the tender in respect of addition, alternations, modifications, corrections, etc. or Either terms or conditions of rates of his tender after opening of the tenders will not be considered.

9. The successful tenderer shall make his own arrangement for all materials T&P machineries required for satisfactory completion of work in time. Unless otherwise specified in the conditions or contract.
10. By submitting a tender for the work, a tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the work about the quality and availability of the required quantity of materials, medical and labour and food for stuffs etc.
11. The detailed list of successful bidder against each work will be displayed in the Office Notice Board. Acceptance letter of the tender will be intimated to the successful tenderer in writing. The successful Bidder can collect the letter of acceptance from the office within 7(seven) days from the date of declaration of successful bidder on the notice board to avoid postal delay. The tenderer is to deposit the initial security deposit and sign the agreement as prescribed in the Notice Inviting Tenders.
12. Canvassing in any form is prohibited and the tenders submitted by the tenderer who resort to canvassing will be rejected and the tenderer will not be allowed to tender for any other works in this Organization.
13. Details of drawing and specifications if any as are not supplied with the tender documents for the work may be seen in the Office of the Executive Officer, Baripada Municipality on working days during working hours.
14. No escalation of cost in respect of labour, POL, materials & other item. If any will be entertained during the course of execution of work.
15. The bill of quantity will be available in website www.tendersorissa.gov.in
16. On no account the contract work should be assigned or subject to sublet without prior approval of Municipal Council, Baripada and in such event the contract may be rescinded by Executive Officer, by giving a notice in writing, The contractor should be duly liable to the Municipality for any compensation payable by Municipality to any quarter and in such case the same would be recovered from the contractor.
17. The contractor should abide by the fair wages clause notified by the Government in Labour Department and in force during the period of execution and shall not pay less than the fair wage fixed by Government to the labourers engaged by him for the work.
18. The Lowest Tendered shall submit the quality test certificate report of materials used in work. as and when required.
19. The contractor will use HYSD bar rod for the reinforcement work and 43 grade OPC cement for execution of the work.
20. The department has the right to inspect the work and can reject partly or fully each structure if found defective in their opinion.
21. No claim for compensation for any damage caused by rain or any other natural calamities during the execution of work will be entertained.
22. All safety measures are to be taken by the contractor during the execution and till final completion of work by the contractor at his own cost.
23. Under no circumstances interest is chargeable to the contractor for the due or additional dues if any payable to him for the work.
24. All tender received will remain valid for period of 120 days from the date of receipt of tender.
25. ***The authority reserves the right to reject or cancel any or all the Tenders without Assigning any reason thereof.***

Baripada Municipality